

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
JUNE 20, 2016
6:00 P.M.**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**

- V. City Council Action**
 - 1. Consent Agenda
 - a. Approval of Minutes – June 6, 2016
 - 2. Approval of Bills Payable
 - 3. Approval of Neighborhood Selection for Housing Rehab Grant
 - 4. Purchase Approval In-Car Cameras for Two Police Vehicles, other Hardware
 - 5. Approval of Rhutasel Engineering Agreement for next Street/Sidewalk Projects
 - 6. Approval of Prevailing Wage Ordinance
 - 7. Approval of Ordinance for Stop Sign at Baldrige at Mills Cart
 - 8. Discussion – Liquor License Fee Structure

- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**

- XII. Adjournment**

Bill Gruen
City Manager

**MINUTES
REGULAR CITY COUNCIL MEETING
JUNE 20, 2016 – 6:00 pm**

I. CALL TO ORDER

The regular June 6, 2016 meeting of the City Council was convened at 6:00 p.m. and called to order by Mayor Rex Barbee.

Council members present:

Councilman Nic Farley
Councilman Craig Morton
Councilwoman Sue Morgan
Councilman Tim Hudspeth
Mayor Rex Barbee

Council members absent:

None.

Others present:

City Manager Bill Gruen	City Attorney Mike Jones
City Clerk Bev Quinn	Finance Director Ben Stratemeyer
Public Works Director John Pruden	Assistant Public Works Director Annette Brushwitz
Chief of Police Sean Reynolds	Deputy Chief of Police Susan Miller
Code Enforcement Officer Brian Hunt	Economic Development Director Jeanne Gustafson
Animal Control Officer Paul Wimberly	Members of the Media and Public
Library Director Kim Keller	

II. PRAYER AND PLEDGE OF ALLEGIANCE

Opening prayer was given by Councilwoman Morgan, followed by the Pledge of Allegiance to the Flag.

III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS – None.

IV. MAYOR’S REPORT AND PRESENTATIONS

- Mayor Barbee commented that the Missoula Children’s Theater program had a good turnout and the children enjoyed it.
- Mayor Barbee indicated that Family Day in the park went well and commended those who organized and participated in offering the program.

V. CITY COUNCIL ACTION

1. Consent Agenda

- a.** Approval of Minutes – June 6, 2016

Motion was made by Councilman Hudspeth and seconded by Councilman Farley to approve the consent agenda as presented. Roll call vote: AYES: Councilman Farley,

Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee.
NAYS: None. Motion carried.

2. Approval of Bills Payable

City Manager Gruen indicated that a bill had come in from Burr Tree Service today in the amount of \$4,200.00 that he would like to add to payables. The bill is for the removal of three dead trees on city owned right-of-way. ***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve Bills Payable with the addition of the bill from Burr Tree Service in the amount of \$4,200.00 Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

3. Approval of Neighborhood Selection for Residential Rehab Grant

City Manager Gruen indicated the Housing Committee, consisting of Councilwoman Sue Morgan, Councilman Craig Morton, Public Works Director John Pruden, Chief of Police Sean Reynolds, citizen member Joan Kless, and himself, met to review the information submitted by SCRIPDC from the limited, City-wide income survey that was recently completed. Deputy Chief Susan Miller and Code Enforcement Officer Brian Hunt were also in attendance. The purpose of the meeting was to identify the neighborhood which would be canvassed for income data and grant eligibility. The Committee is recommending selection of an area on the south side of East Main St. near the Police Department and extending to the Marshall/Lackey neighborhood. A map depicting the area was included in the Council packet. Notes regarding the area follow:

- The area is relatively close to Main Street, even though the neighborhood that ultimately receives grant assistance may not be immediately seen from Main Street.
- Home ownership seems to be higher here than in other areas considered.
- The area being recommended is a neighborhood which has a high concentration of properties that have City liens on them. If these are properties on which the City can encourage future home development, the new development coupled with housing rehab grant assistance could have a sizable impact on this area.

City Manager Gruen indicated the area approved by the City Council will be canvassed for income data and housing eligibility. Three out of every four homes in the area canvassed must be eligible for grant assistance. The map depicting the focused canvassing area may change in a non-substantive manner in order to adhere to requirements by the State. Mike Shaw of SCRIPDC indicated the area selected must have no more than six right-angles.

Councilwoman Morgan indicated that the area recommended is by far the best area for the residential rehab grant. Mayor Barbee added that it is in the City's best interest to partake in this grant. ***Motion was made by Councilwoman Morgan and seconded by Councilman Farley to approve the area depicted on the map, south of Main Street encompassing the neighborhood near the Police Department and extending to the Lackey and Marshall St. area. Roll call vote: AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.***

4. Purchase Approval In-Car Cameras for Two Police Vehicles other Hardware

City Manager Gruen indicated the Chief of Police is requesting approval to purchase two in-car cameras. Also requested is approval to purchase the related hardware that would allow the video data to be automatically downloaded to a Police server upon return to the Police Department. The purchase is predicated upon receiving a \$10,000 grant from IPMG, which administers the City's risk management program, and upon using an off-budget cash forfeiture held by the Salem PD. The remaining amount of \$1,325 would be taken from other budgeted items.

Chief Reynolds added that the Panasonic equipment is the same equipment used by the City of Centralia, is user friendly, is compatible with the mobile computers currently in Salem's squad cars, and is provided by the same vendor. Councilman Farley asked if the proposed equipment is a single-vendor item. Chief Reynolds indicated it is not, but he is the same vendor he worked with on the in-car computer project. Chief Reynolds added that there are some items on the quote (#4 and #5) that the Police Department does not need at this time, which are the extended warranty and the "g-force" option that would activate the camera automatically in the event the car is in an accident. Chief Reynolds indicated the Police Department has twelve (12) cars in its fleet, with seven (7) being patrol cars. He is only proposing to equip two with cameras at this

time. Over the next two fiscal years, he hopes to equip the remaining five squad cars. The quote includes the necessary training to use the equipment. Councilman Farley indicated that he is concerned that at a \$30,000 cost, it should be bid out. Chief Reynolds responded that if he is able to use this vendor he will know up front that he is getting a quality vendor, as the vendor has worked with both Salem and Centralia police departments previously. Councilman Farley did add that the prices quoted are good. Councilwoman Morgan commented that the Police Department has worked with this vendor before on the in-car computers, and it would be easy to coordinate the work using the same vendor. Councilman Morton asked Chief Reynolds if he would like to have body cams. Chief Reynolds responded that dash cams are much more desirable than body cams, and the local States Attorney has indicated they would be useful in prosecuting cases. Councilman Farley asked what will happen if the PD does not receive the \$10,000 grant. City Manager Gruen responded that the City would not make the purchase. Mr. Gruen added that if a motion is made, it should include a cost of \$26,000 and waive the bid process. Chief Reynolds added that he needs to apply for the grant as soon as possible. ***Motion was made by Councilman Hudspeth and seconded by Councilwoman Morgan to approve the purchase of the hardware and software for the two in-car cameras from CDS, subject to receiving a \$10,000 grant from IPMG, and to waive the bid process. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morgan, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

5. Approval of Rhutasel Engineering Agreement for next Street/Sidewalk Projects

City Manager Gruen indicated there are two engineering agreements being presented for approval from Rhutasel and Associates. One proposal is to provide engineering for the resurfacing of N. Illinois St. from Boone to Hawthorn; N. Indiana from Main to Boone; and E. Lake from Broadway to Marion, with engineering costs not to exceed \$47,000. The other proposal is to provide engineering for sidewalk installation on N. Rotan with an engineering cost not to exceed \$12,750. City Manager Gruen indicated there has been a complaint received from a resident who is opposed to the sidewalk installation on N. Rotan, so the proposals can be considered separately. Mayor Barbee indicated the resident, Frank Addison, is present, and invited him to address Council.

Mr. Addison indicated he lives on N. Rotan St., halfway between the high school and Boone St., and provided photographs showing how far a six-foot sidewalk would encroach into the yards on the west side of the street. Mr. Addison added that there are several large trees along the edge of the yard, and while Mr. Pruden indicated to him last week that the City does not intend to cut the trees down, the roots would be impacted by the installation of the sidewalk. Mr. Addison added that he does not want to lose the trees, as they serve to shield his home from the lights and sounds that come from the football field.

Mr. Addison indicated Rotan Street is 40 feet wide. McMackin St. is 37 feet wide, and allows parking on both sides. Addison proposed reducing the street width by six feet and installing the sidewalk on the east side of Rotan (*where roadway is now*). Mr. Addison added that parking is a disaster, but that is a discussion to have with the School Board, rather than City Council. Public Works Director Pruden responded that Mr. Addison's suggestion has merit, and suggested Council consider action on the engineering for street resurfacing, and table action on the Rotan Street sidewalk engineering until additional research can be done. Pruden added that the only additional cost would be curbing at approximately \$100.00 per foot. Councilman Farley indicated he appreciated Mr. Addison bringing the pictures, as it depicts the proposed sidewalk being 10 feet from some residents' doors. Councilman Farley added that he would like to see Council move forward on the street resurfacing, but table the Rotan St. sidewalk until Mr. Pruden has a chance to give Mr. Addison's suggestion further review and make a recommendation. Councilman Morton asked if the City has the right to put the sidewalk on the west side. Mr. Pruden indicated they would first survey the area to determine exactly what land the city owns. Councilman Morton added that he feels it is important to put a sidewalk in on N. Rotan. ***Motion was made by Councilman Farley and seconded by Councilman Hudspeth to table the Rotan St. Sidewalk Engineering agreement and to approve the Rhutasel and Associates Engineering agreement for the FY17 Street Resurfacing. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.*** Mr. Pruden indicated he would try to have something to bring back to Council for the next meeting.

6. Approval of Prevailing Wage Ordinance

City Manager Gruen indicated this is an annual action, adopting the prevailing wage.

7. Approval of Ordinance for Stop Sign at Baldrige at Mills Cart

This ordinance approves a stop sign at the north end of Baldrige Lane where it meets Mills Cart Road.

Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve Item 6, Ordinance 2016-07 Adopting the Prevailing Wage and Item 6, Ordinance 2016-08 approving the placement of a Stop Sign at the north end of Baldrige Lane as an omnibus vote. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.

8. Discussion – Liquor License Fee Structure

City Manager Gruen distributed a spreadsheet comparing local municipalities' liquor license fees to Salem's, and noted that most are higher than ours. Also provided was a spreadsheet showing what Salem's license holders fees were at the classifications they were in last year compared to this year. This will be discussed again at a future meeting.

VI. CITY MANAGER REPORT

- City Manager Gruen announced that the Public Works crews do a lot of work that people don't see, and they did a great job of making the community look nice for Family Day in the Park. Mr. Gruen added that he appreciates all they are doing during this time of extreme heat.
- City Manager Gruen indicated he saw that the Salem Police Department is making sure those on the sex offender list are in compliance.

VII. CITY ATTORNEY REPORT – None.

VIII. FINANCE DIRECTOR REPORT – None.

IX. CITY COUNCIL REPORT

Councilwoman Morgan expressed how proud of the new Holiday Inn Express she is, and complimented them on a wonderful open house program.

X. ADJOURNMENT

As there was no further business to discuss, ***motion was made by Councilman Hudspeth and seconded by Councilwoman Morgan to adjourn the meeting at 7:00 pm. Roll call vote: AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.***

Bev Quinn, CMC
City Clerk

Minutes approved: _____